

# **THE CONSTITUTION OF THE INTERNATIONAL LAWYERS CLUB UNITED KINGDOM (ILCUK)**

## **1. Name**

The club shall be known as International Lawyers Club United Kingdom (ILCUK). The club would be registered as a Limited Company registered with Companies House Registration and will get registration number in accordance with the Companies Act 2006 of the United Kingdom.

## **2. Aims & Objects**

2.1 Main objective of the International Lawyers Club United Kingdom (ILCUK) is to provide a forum in which lawyers from all parts of the world in the UK support legal community and work with each other to achieve the followings:

- a) to watch the interests of lawyers in generally and members particularly;
- b) to advance its members' education and training in relation to their practice areas of law and to offer personal and professional development opportunities that inspire and challenge its Members to achieve excellence;
- c) to be a representative of lawyers practicing in the United Kingdom but not limited to:
  - i) responding to government consultations on legislation and practice and to law reform bodies on various issues that will be respected as fresh, judicious and helpful;
  - ii) to promote the proper administration of justice;
  - iii) to contribute to public discussion on matters of relevance to its Members;
  - iv) to comment where appropriate in the media in relation to the International issues, crisis and legal affairs;
  - v) to promote the effective legal protection of the human rights and fundamental freedoms of lawyers around the globe;
  - vi) to co-operate with other organisations whose objects are similar to the club;
  - vii) to promote respect for the rule of law and encouraging pro bono service by all individuals and firms; and
- d) to create opportunities for fun, socialising, recreational activities for the members and their families.

## **3. Activities**

3.1 In furtherance of the above objectives, the ILCUK shall, without limitation;

- i) Employ and pay any person or persons to further the work of the club;
- ii) Promote and carry out research and publish the results to the members or to any wider audience that the ILCUK sees fit;
- iii) Arrange and provide for meetings, lectures, seminars and training courses;
- iv) Collect and disseminate information on all matters affecting the objects;

- v) Acquire any property and any rights and privileges necessary for the promotion of the objects;
- vi) Subject to such consents as may be required by law, borrow or raise money for the objects;
- vii) Carryout such other activities as are desirable for the achievement of the objects.

#### **4. Membership**

4.1 Membership of the ILCUK shall be open to individuals who satisfy the criteria for membership set out in the rules prepared by the executive committee and if they support the objects of the ILCUK and fall within one or more of the following categories:

- a) Members of any bar/law society/faculty or body which enrol lawyers across the globe;
- b) Persons who are or have been teachers of law;
- c) Current or retired members of the United Kingdom judiciary or the judiciary of other Member States of the Executive Committee of Europe or the Commonwealth or anywhere in the globe.
- d) Pupil barristers, trainee solicitors or students of law as honorary members;
- e) Other professionals who are in practice or administration of the law who, in the opinion of the executive committee, would be likely to make a valuable contribution to the work of the ILCUK.

4.2 Any eligible lawyer/person who wishes to become a member of the ILCUK shall submit duly signed electronic or postal application, together with payment in the form and amount specified by the Executive Committee from time to time. The Secretary would be responsible for the memberships and data record as per rules laid down by the executive committee.

4.3 The Secretary will publish list of all eligible members after confirmation of payment of membership fee from the Treasurer annually before the election of the officer of the club.

4.4 The executive committee may on its discretion refuse to admit any applicant to membership.

4.5 Membership shall be terminated if a member elects to cease to be a Member of the ILCUK by resigning or fails to pay his annual subscription without any valid reason or in arrears or if the member shall be expelled by a vote of two thirds of the members present and voting at a meeting of the executive committee called for that purpose.

#### **5. The Executive Committee**

##### **Authority, Powers and Duties**

5.1 The Executive Committee shall govern the Club, which shall be the governing body of the Club in which control of the Club vests.

- 5.2 The Executive Committee (Committee) shall consist of the Chairman, Voice Chairman, General Secretary, Joint Secretary, Information Secretary, joint information Secretary Treasurer, Joint Treasurer and up to 26 individual members. The Executive Committee shall be elected every three years at the Annual General Meeting of their third year in office. The Chairman would become permanent member of the committee after completing his term. The half members of the Executive Committee of the club would retire by lucky draw after 3 years and the rest would stay for further one year.
- 5.3 If the number of candidates for election is greater than the number of vacancies to be filled then there shall be a ballot. If the number of candidates for election is equal to or less than the number of vacancies to be filled then all candidates shall deemed to be elected if two thirds of those present at the Annual General Meeting, and entitled to vote in favour of such election.
- 5.4 In the event of the ballot failing to determine the members of the Committee because of an equality of votes lot shall determine the candidate or candidates to be elected from those having an equal number of votes.
- 5.5 If, for any reason, a casual vacancy shall occur, the Committee may co-opt a member to fill such a vacancy until the next following Annual General Meeting.
- 5.6 The Committee shall meet at least every 6 weeks making such arrangements as to the conduct, place of assembly and holding of such meetings as it may wish. The Chairman or in his absence vice Chairman or any other officer elected by Chairman present shall preside the meeting. The Secretary or Joint Secretary or any other nominated person by the Chairman would be responsible for the arrangements of this meeting.
- 5.7 Business between meetings and meeting of the Committee may be transacted by email on condition that each member of the committee is sent all e-mails from each member relating to the business in hand and that the Secretary maintains an electronic store of all such e-mails open for inspection by any member of the committee on reasonable notice. On urgent matters between meetings requiring a Committee decision the Executive Officer and Secretary will determine the consensus of the Committee and decisions so made that are reasonably capable of rescission are open to debate and vote at the next meeting. The Committee shall decide who may represent the Club in any mission in furtherance of the objectives of the Club.
- 5.8 Voting shall be by simple majority unless otherwise provided in the Rules. The Committee shall draft the Rules.
- 5.9 The Executive Committee will form a group of Principal solicitors, Chambers Head and on main contact person of firm from its members. This group would be called a starring committee of the Club. The group would provide financial support and assistance to achieve the aims and objects of the club. This group would be responsible for training, compliance and other related matters of the club. The group would meet separately and will choose its chairman in the first meeting for the term of three years by vote. The Club chairman or his nominated person will preside all meetings of this group to assist this group. The group would be answerable to the Executive Committee.

5.10 The Executive Committee shall from time to time make Regulations for the proper administration of ILCUK, and at no time shall the Committee alter, revoke, change or otherwise do anything to this Constitution without first conforming to the articles herein.

## **6. Officers**

6.1 The Club will consist of officers Chairman, Vice-Chairman, General Secretary, Joint general Secretary, Information Secretary, Joint information Secretary Treasurer and joint Treasurer, each of which shall be elected in accordance with these Articles and the Rules of Procedure for the Election of Officers.

6.2 The Chairman, Vice-Chairman and General Secretary shall, subject to Articles 6.6 and 6.8, hold office for a term of 1 year beginning on 31 March following the meeting of the Executive Committee held at the annual General Council Meeting of the Club at which such officer was elected.

6.3 The Treasurer and joint Treasurer shall be the persons responsible for the finance of the club.

6.4 Chairman, Vice-Chairman, Secretary, Joint Secretary and Treasurer, each of whom shall be elected in accordance with the by-laws governing the club.

6.5 Subject to Articles 6.2, 6.6 and 6.8, the Chairman, Vice-Chairman and Secretary General shall be elected by the Club at the meeting of the executive held at the time of the annual conference of the Club, taking into consideration (but not being bound by) any recommendations made by the Nominations Committee which would consist of current management of the club.

6.6 If the office of Chairman, Vice-Chairman or General Secretary shall not be filled, the executive committee shall fill such vacancy in the manner prescribed in Article 6.8 below.

6.7 If the office of the Treasurer or Assistant Treasurer shall not be filled, then any such vacancy shall be filled with in one month.

6.8 None of the Chairman, the Vice-Chairman, the Secretary-General, the Treasurer or the Assistant Treasurer shall at the same time serve in any other capacity.

## **7. Duties of Officers**

### **7.1 Chairman**

The Chairman shall be the chief Officer of the club and in case of female this designation would be called as Chairperson and:

7.1.1 shall where possible preside at all meetings of the Executive Committee, and of the Management Board (executive officers);

7.1.2 shall chair the annual conference of the Club;

7.1.3 shall superintend all activities of the Club and make such appointments, subject to such prior consultations, as may be authorised by this Constitution;

7.1.4 shall subject to ratification by the Executive Committee, appoint the chair and other members of the Nominations Committee; and

7.1.5 shall appoint, subject to confirmation by the Executive Committee at its next meeting, joint Secretaries and Vice-Chairman. If the Executive Committee

disapprove new appointments it should provide valid reasons for such disagreement.

- 7.1.6 shall approve the short term expenses and prepare budget for the whole year with the help of Treasurer and his or her team.

## 7.2 The Vice-Chairman

7.2.1 The Vice-Chairman shall:

- 7.2.2 perform the duties of the Chairman and exercise the Chairman's authority when the Chairman is absent or otherwise not available, or in the event that the Chairman resigns or is incapacitated and such vacancy has not been filled pursuant to Article 6.8; and

- 7.2.3 perform such other duties as may be requested by the Chairman or the Executive Committee.

## 7.3 Secretary

7.3.1 The Secretary shall:

- 7.3.2 supervise applications for membership and be responsible for the membership records of the Club;

- 7.3.3 supervise the Deputy Secretaries and Joint Secretary;

- 7.3.4 be responsible for all procedural and constitutional issues; and

- 7.3.5 perform such other duties as may be requested by the Chairman, the Executive Committee or the Management Board.

- 7.3.6 Call meeting' Circulate the agenda of the meeting and record the minutes of the meeting

## 7.4 Treasurer

7.4.1 The Treasurer (in consultation with the Assistant Treasurer) shall:

- 7.4.2 be responsible for the supervision and administration of the funds of the Club;

- 7.4.3 supervise the maintenance of the books of account at the offices of the Club;

- 7.4.4 supervise the receipt of dues and other income and authorise disbursements in accordance with budgets approved by the Executive Committee; and

- 7.4.5 generally have responsibility for supervising all aspects of the financial affairs of the Club, as well as the financial affairs of his or her Division.

- 7.4.6 perform such other duties as may be requested by the Chairman, or the Executive Committee.

## 7.5 Assistant Treasurer

The Assistant Treasurer shall:

- 7.5.1 assist the Treasurer in performing his or her functions in such manner as may be agreed between them and ratified by the Executive Committee; and

- 7.5.2 perform such other duties as may be requested by the Chairman, or the Executive Committee.

## 7.6 Nominations Committee

- 7.6.1 There shall be a Nominations Committee of all above executive officers.
- 7.6.2 The Nominations Committee shall make recommendations to the Executive Committee as to the best candidates for election as the next Officers.
- 7.6.3 The Executive Committee would accept at least one third proposals of the nomination Committee to run the functions of the club smoothly and to avoid any drastic changes of the functioning of the club.

### **7.7 Indemnification**

- 7.7.1 Every person who was or is a party or is threatened to be made a party to or is involved in any or threatened, pending or completed action, suit or proceeding because he/she is or was an Officer or otherwise acting with authority on behalf of the Club shall be indemnified and held harmless by the Club, to the fullest extent permissible by this Article, against all losses, liabilities and expenses threatened, incurred or suffered by such person in connection therewith. Such rights of indemnification and to be held harmless shall be contract rights enforceable in any manner desired by such person, and shall not be exclusive of any other right, which such person may have or hereafter acquire.
- 7.7.2 Without limiting the generality of Article 7.7.1, such person shall be entitled to all relevant rights of indemnification and to be held harmless under any bylaw, agreement, vote of members, Executive Committee or delegates, provision of law or otherwise, as well as all rights under this Article 7.7.
- 7.7.3 This Article 7.7 applies to such person in all events if such person acted honestly and in good faith for a purpose, which such person reasonably believed to be in the best interests and with the authority of the Club.

## **8. By-Laws**

- 8.1 The Executive Committee may adopt such by-laws or rules of procedure, not inconsistent with this Constitution:
- 8.2 setting out procedures to be followed in the administration, operation or management of the Club or any part of it; or
- 8.3 otherwise for the management of the affairs of the Club and may vary, amend or repeal the same as it thinks fit.

## **9. Amendment to the Constitution**

- 9.1 Upon the recommendation of the Management Board or one third members, this Constitution may be amended by the Executive Committee, by a majority of not less than two-thirds of the votes cast by those who, being entitled to do so, vote.
- 9.2 Notice of any proposed amendments shall be included in or sent before or at the same time as and to the same persons and in the same manner as the notice of the Executive Committee meeting.
- 9.3 Amendments shall take effect on such date or on the fulfilment of such condition or conditions as the Executive Committee shall determine.

## **10. Dissolution**

10.1 The Club may be dissolved in the same manner mutatis mutandis as is prescribed in Article 9 with respect to amendments to this Constitution.

## 11. Distribution of Assets

11.1 Upon the dissolution of the Club, its net assets (if any) shall be distributed as provided for in its Certificate of Incorporation.

**This Constitution was written by Mr Choudhry Rizwan Sulehria Originator & Founder Chairman of the Club and was proof read by Mr Safdar Iqbal Founder Treasurer of the Club. This Constitution would be approved by the Executive Committee at its meeting on 18 November 2015.**



I L C U K