

ILCUK ELECTION BY- LAWS IN EFFECT OF ARTICLE 8 OF THE ILCUK CONSTITUTION

By-Laws of the Election Commission (International Lawyer Club UK Limited) adopted on the 23rd day of June 2016

Qualification for the Nomination of Body members

1. Nomination Committee will be the existing Body in accordance with Article 7.6.1 of the ILCUK Constitution. The nomination committee may also recommend the best candidate for the specific post according to Article 7.6.2 and 7.6.3 of the Constitution. The Nomination Committee will consider the following criteria to accept or reject the nomination papers of candidates interested in elections:

- 1.1 The candidate must be a qualified legal professional in the jurisdiction of any country in the world.
- 1.2 The candidate must be a member of CEC.
- 1.3 The candidate must have attended 60% CEC meetings during last year. (Previously approved by CEC)
- 1.4 The candidate must pay or clear all his outstanding dues to the club and must not be bankrupt at July CEC Meeting.
- 1.5 The candidate for any post of ILCUK Body must have sound Immigration Status in the UK however the candidate is required to have valid visa upto the proposed term of the relevant office.

ELECTION COMMISSION

2. The nomination Committee will appoint Chief Election Commissioner, Deputy Election Commissioner and 2 Tellers who will conduct elections within 4 weeks. The current ILCUK Body or appointed ILCUK Body will perform their duties as nominations Committee during the 4 weeks of election however the ILCK Body members who are contesting in election will not be able to become a part of nomination body for their own proposed post. The members of ILCUK Body will not be able to make fundamental decisions on behalf of Club or CEC during the period of election. All the decisions will be directed by the CEC to previous ILCUK Body during these 4 weeks of Election. The newly elected Chairman and his cabinet will take oath from The Chief Election Commissioner of Election Commission. The Election Commission will be automatically dissolved after the oath ceremony of elected body. The Election Commission will conduct oath ceremony of elected body and farewell party of current body on the same day. The Deputy Election Commissioner will use all the powers of Chief Election Commissioner in his absence. Election Commission will be authorised to adopt codes of conduct to conduct the election peacefully.

TIME SCALE OF ELECTION

3. The election will be conducted within 4 weeks. The Chairman of working ILCUK Body as under will announce the schedule of the election:

- 3.1 Announcement of Election of ILCUK body will be made on 15th June or after for the date of election dated 6th August of each year.
- 3.2 Composition of Election Commission for the ILCUK Body Election will be made and announced on 15th July of every year.
- 3.3 Submission of Nomination Papers of potential candidates from 16th July to 22nd July to the Election Commission. ***(submission from 16th to 19th July and Decision on Nominations from 20th to 22nd July- Explanation is inserted by an executive order of Acting Chair)***
- 3.4 Election Campaign from 23rd July to 05th August.
- 3.5 Election will be held on 6th August of each year or whenever the CEC decides.
- 3.6 Swearing in or oath ceremony will be held within one week of the date of election. The swearing in ceremony will include the Farewell ceremony of the previous Chairman and will be held on the same day.

ELECTIONS

4. The Election Commission will follow the Nominating Committee for the details of candidates, which will be consisting of previous ILCUK Body Officers. The Nominating Committee will present a slate of Candidates on 22nd July after 5pm and publish. Nominations from the floor shall be called for at the July CEC Meeting stated at paragraph 3.3. Consent of a person should be obtained prior to his or her nomination. Election of Officers shall be held on 6th August. The election commission will endorse a non-refundable reasonable nomination application fee for all the posts of Potential Candidates as under:

4.1	Chairman	£500.00
4.2	Vice Chairman	£250.00
4.3	General Secretary	£350.00
4.4	Joint General Secretary	£75.00
4.5	Treasurer	£75.00
4.6	Joint Treasurer	£75.00
4.7	Information Secretary	£75.00
4.8	Joint Information Secretary	£75.00

MEMBERS WHO ARE ENTITLED TO VOTE

5. Only the CEC members are entitled to vote to elect the members of ILCUK Body unless the CEC member is disqualified or deceased or CEC shall give a right to vote to others. Dues must be paid or sorted by the date of Election for the previous year to vote for a proposed slate of candidates.

VOTING PROCEDURE AND TELLER'S REPORT

6. The following will be the procedure for the voting and the report of Teller:

Voting Procedure

- 6.1 In order for a vote to be taken at a CEC MEETING, a CEC Chief Election Commissioner and Deputy Election Commissioner along with all tellers must be present on Election Day.

- 6.2 ***Voting shall be by a secret ballot is deemed necessary.***
- 6.3 Should a secret ballot be necessary, the Chief Election Commissioner shall appoint teller(s) to pass out and collect all ballots? Tellers should not have a direct personal involvement in the question or result of the vote.
- 6.4 To ensure accuracy and to enable Tellers to detect any error when unfolding ballots, each ballot will be folded in a manner announced in advance.
- 6.5 Should any member fail to vote while polls are open, said member cannot vote without the permission of the CEC Chief Election Commissioner and his Commission.
- 6.6 The Chief Election Commissioner's questions: **"have all voted who wish to do so?"** If there is no response, the Chief Election Commissioner then says, **"If no one else wishes to vote... the polls are now closed."**
- 6.7 Ballots are now handed to the Tellers who judge by the thickness and feel of the paper that only one ballot is being cast. The Teller then deposits the ballots into a central box.
- 6.8 Ballots shall be recorded in the full presence of the meeting.
- 6.9 Tellers shall ignore blank ballots and will not credit them to any question(s) or candidate(s).
- 6.10 If when unfolding, the Teller has two or more ballots together they are recorded as illegal votes and are not credited.

Teller's Report

- 6.11 Shall contain the number of votes cast, number necessary for election, number received per candidate or question and the number of illegal votes.
- 6.12 Shall be read standing and addressing to the Chief Commissioner.
- 6.13 Shall not declare results.
- 6.14 The Chief Election Commissioner will also read the Teller's report and declares the results.
- 6.15 If the votes of two candidates are equal then the decision will be made by conducting a toss to finalise one of them.
- 6.16 The Deputy Election Commissioner will enter the report in full into the minutes.
- 6.17 Ballots should be held until after the swearing in of members of elected body at which time they may be destroyed.

These By-Laws have been drafted and proposed by Mr Safdar Iqbal Director, Treasurer, CEC and Founder Member of ILCUK. These By-Laws are passed on 23rd June 2016 by the Central Executive Committee of International Lawyer club UK under the Chair of Rana Waseem Shafi as an Acting Chairman.